



T. K. MADHAVA MEMORIAL COLLEGE, NANGIARKULANGARA

Guidance and Counselling cell

Annual Report 2019-2020

Convenor	:	Dr. Divya Dinesh (Department of Chemistry)
Members	:	Dr. Vinod Haridas (Department of Botany) Dr. Preeth M. (Department of Statistics) Dr. Arun S Prasad (Department of Physics) Smt. Divya P. Bhadran (Department of Commerce) Dr. Tintu R (Department of Physics) Smt. Soumya V.S. (Department of English)

Objectives:

- To provide comprehensive guidance programs and services that will equip students with necessary knowledge, attitude and skills to become socially responsible individuals
- To make students aware about latest trends and needs of different job sectors.
- To explore their potentialities and motivate them about their employment prospects.
- To prepare the students to overcome challenges of the corporate world.
- To organize seminars and guidance workshops to inform students about the job profiles, events, leadership roles, entrepreneurship, market needs and risks and implementation of national socio-economic policies and to impart training in soft skills.
- To provide a platform to facilitate the campus recruitment procedure.

Action Plan:

- Organize career awareness classes to equip the students to meet the current demands in job markets
- Train to prepare best resume to market themselves/ to impress the employers
- Conduct placement drives
- Motivate the students to sharpen their skills according to their interest/aptitudes

The Guidance and Counselling cell has taken an initiative for organizing various programmes time to time in the campus to ensure better job avenues for the aspirants after completion of their formal degrees.

Career Guidance class on ‘Job opportunities in Banking Sector’

In association with IBS Kayamkulam, Career Guidance and Counselling cell organized orientation classes on ‘job opportunities in banking sector’ for second year degree students. Mr. Satheesh Kumar S.& Mr. Manoj and Mr. Venugopal & Mrs.Radhamma handled the sessions on 29.08.2019 and 04.09.2019 respectively. Since banking sector is in the huge need of manpower, career opportunities to graduates from almost all fields are enormous. The team effectively interacted with students and discussed about the multiple examinations for bank jobs, qualifications, various positions, career growth, job security and remuneration in detail. During this session they motivate the students by sharing important area to be concentrated to crack bank exams. However, they reminded that speed and accuracy is crucial for these exams and obviously presented satisfactory explanations for all the queries raised by the audience. The interaction was followed by a feedback session, where a lot of positive comments were shared by students.

Career Guidance class for Second year degree students: ‘What after Graduation?’

In association with T.I.M.E Kollam, Guidance and Counselling cell organizes an orientation class on ‘What after Graduation?’ on 9-12-2019. There were two sessions. Morning session was conducted for second year BCom. students while afternoon session for BA English, BSc. Industrial Chemistry and Physics students. Dr. Arun S. Prasad introduced the speakers to audience. Sessions were handled by Shri. Baiju Varghese, Branch Manager, and Shri. Chandu Udayakumar, Assistant Marketing Manager, T.I.M.E

Kollam. They mainly focused on the opportunities after MBA. Sessions helped the aspirants to get a clear cut idea about how to crack competitive exams like CAT, MAT etc to join for MBA at a premier B School. They were delighted by knowing the reputed career opportunities after MBA.



Career guidance class for BSc. Chemistry and Mathematics students

Career Guidance class for Second year degree students: ‘What after Graduation?’ and ‘My Best Resume’

In association with T.I.M.E Kollam, Guidance and Counselling cell organizes an orientation class on ‘What after Graduation?’ and ‘My Best Resume’ on 13-12-2019. Target group was second year BSc. Chemistry and Mathematics students. Dr. Divya Dinesh introduced resource persons, Shri. Baiju Varghese, Branch Manager, and Shri. Chandu Udayakumar, Assistant Marketing Manager, T.I.M.E Kollam, to students. The first session was focused on opportunities after MBA, which helped the aspirants to get a clear cut idea about how to crack competitive exams like CAT, MAT etc to join for MBA at a premier B School. During the second session resource persons were emphasized on resume preparation. During this interactive session students were figure out the Do’s and Don’ts for a best resume. Mr. Naveen, College union chairman, proposed votes of thanks.



Career guidance class for BSc. Chemistry and Mathematics students

Spoken English class for all first and second year degree students



Spoken English class by Shri. Rajesh Mohan

Communication skills are essential for a successful career. In this context, spoken English classes were given to all first and second year degree students. Shri. Rajesh Mohan effectively handled the sessions, which in turn improve the communication skills of students. A unique methodology has been introduced to speak good English. Most of the cited examples were taken from the location in which student is brought up. This makes the session more interactive and interesting.

Talents hunt and career awareness programme:

In association with P.G. Department of commerce and ENBRIDGE, Institute of management and technology, Guidance and Counselling Cell organised a talent hunt programme on 03.01.2020.

Resource person- Mr. Akhil.G.Nair

Academy for future professionals, Thiruvalla conducted a career awareness programme at P.G. Department of commerce on 04.01.2020.

Resource persons- Mr. Sony Dominic and Mr. Rahul Raveendran.



Career Guidance class for Commerce students

Career Guidance class on ‘Medical Transcription and coding’

Venue: College Seminar Hall

Career guidance and Counselling cell in association with National Skill Development Corporation (NSDC) conducted an orientation class on ‘Medical Transcription and Coding’ on 13-02-2020. Mr. Balu P Chandran, Business Development Manager, Mr. Rahul S., Center Head, Transorze Solutions, Ms. Sukanya S Nair, student Counsellor, Ms. Geethu Ramesanand Ms. Meera J, Medical coding trainers interacted with students. Since medical coding industry has met the cutting edge of IT due to which there has been several channels opened towards diversified and created platforms for the aspiring generation in the health information field. The session encouraged students to think beyond boundaries and set career goals accordingly. Final year BSc. Physics, Chemistry, Industrial Chemistry and Zoology students were actively participated.



Career Guidance class on 'Medical Coding'

Campus Recruitment Drive:

Venue: College Seminar Hall

Accenta Education (An ISO 9001-2015 certified Institution) is a corporate training entity, based in Bangalore, having its operation in three different states namely Kerala, T.N, & Karnataka, in association with Career Orientation and Placement Cell of TKMM College, Nangiarkulangara organized a 'Campus Recruitment Drive' for final year degree students on 18-02-2020 at College Seminar Hall. Before placement procedure, Accenta' Education had introduced their salient features, job profile, salary package and placement location to aspirants. 25 students were registered for placement. Shri. George Dybin, General Manager and Rahul M Jayapal, Assistant Manager- HR, conducted the placement process through self introduction, Group Discussion, Written test and Interview for the post of 'Communicative English Trainers'. Finally, students shared their experiences with excitement and thanked career guidance cell as well as college authorities to provide such a wonderful platform for the first time to explore themselves. College Principal Dr. P.P. Sharmila congratulated selected students and reminded them about the social commitment and responsibilities as a teacher.

Based on the performance our **9 students got placement offer** from Accenta.

1. Ms. Soorya V , S6 BA English
2. Ms. Shahna B,S6 BA English

3. Ms. Jyolsna Maria Alphonse, S6 BSc Chemistry & Industrial Chemistry
4. Ms. Rehna Sabu, S6 BSc Chemistry
5. Ms. Mekhna Radhakrishnan, S6 BSc Chemistry
6. Ms. Sruthy P S, S6 BSc Mathematics
7. Ms. Binduja J, S6 BSc Mathematics
8. Ms. Aparna S Raj , S6 BSc Mathematics
9. Ms. Reshmi, S6 BSc Mathematics



Feedback Session



Finalists with Organizers



06/03/2020

Dear Jyolsna Maria Alphonse,

Welcome to accenta Education.

With reference to the interview conducted at **TKMM College**, Nangiarkulangara , Alappuzha on 18/02/2020, we are pleased to inform you that you have been selected to join our company as a **'Communicative English trainer'**. You will be entitled to a monthly starting remuneration of **Rs.12500/- or Rs.13500/- or Rs.14500/-** per month (Rs.12500/-: if you get placed at your own home town and Rs.13500/-: if you get placed away from your home town within the home state and Rs. 14500/- : if you get placed out of your home state), which indicates cost to company (CTC).You will be appointed in one of our client schools in Kerala as a **'Communicative English Trainer'** with effect from the 1st of June 2020. You should be willing to work anywhere in Kerala.

If you are happy with the terms and conditions of our company and wish to receive this offer of employment, you will have to undergo a free Training Programme at our training venue in Kochi, Kerala for a period of 8 days in the month of April/May. If you don't attend the training programme or your performance and behavior during the training process is not satisfactory, your placement will not be confirmed as mentioned above.

If you are interested in accepting this offer, please sign below and accept it and send the scanned copy of the same to placements@accenta.in. In the event you have not done the same, this offer will be automatically withdrawn on April 05, 2020. The date of the Training Programme will be informed to you only on contacting us on the phone. When you come for the training programme, please do bring your original certificates and copy of the same for verification, two passport size photos and a copy of your of any one of your ID Proofs along with this offer letter.

We look forward to your working with us.



Yours sincerely,

Rahul M Jayapal
RAHUL M JAYAPAL
Asst. Manager – HR
Mobile: +91 7558896165
placements@accenta.in

With the signature below I accept this offer of employment

Name

Signature

Date

www.accenta.in

Regional Office :
First Floor, Supreme Tower, South Chalakudy
Ph : 0480 3240489, Email : info@accenta.in

Offer letter from Accenta Education